

FOR JOB SEEKERS

1 WHAT SHOULD I BRING TO THE INDUSTRY SUMMIT?

- Multiple copies of your updated resume.
- A notebook and pen for taking notes.
- Business cards, if applicable.

2 WHAT SHOULD I WEAR?

- Business casual is recommended.
- Blazer or sports coat for your headshot.

3 HOW CAN I PREPARE BEFORE ATTENDING?

- Research the participating companies and identify those you're most interested in.
- Prepare a concise personal pitch or introduction.
- Practice answers to common interview questions.
- Have a few questions ready to ask company representatives.

4 IS THERE A COST TO ATTEND?

- Attendance is free for job seekers, but registration is required.

Please register at <https://events.american-tradeshows.com/iltasummit25/begin>

5 WILL THERE BE ON-THE-SPOT INTERVIEWS?

- Some companies may conduct interviews at the Industry Summit. Be prepared to interview by bringing all necessary materials and presenting yourself professionally.

6 ARE THERE ANY RESOURCES AVAILABLE FOR JOB SEEKERS?

- Yes, plan for resume review sessions, career workshops, and/or networking activities. Refer to the event schedule for details.

7 CAN I ATTEND EVEN IF I'M NOT ACTIVELY JOB SEARCHING?

- Absolutely. There will be great opportunities to network, learn about the industry, and explore future career possibilities.

8 HOW DO I FOLLOW UP AFTER THE EVENT?

- Send thank-you emails to company representatives you spoke with.
- Connect with them on LinkedIn and reiterate your interest in any roles you discussed.

FOR EMPLOYERS

1 HOW CAN MY COMPANY PARTICIPATE IN THE INDUSTRY SUMMIT?

- Email sales@ilta.org to reserve your tabletop space.

2 WHAT MATERIALS SHOULD WE BRING?

- Company brochures, business cards, and promotional materials.
- A banner or display for your tabletop space.
- Job descriptions for open positions.
- A sign-up sheet to collect attendee information.

3

WHAT ARE THE BENEFITS OF ATTENDING AS AN EMPLOYER?

- Gain access to a pool of talented and motivated job seekers.
- Build brand awareness for your company.
- Network with other businesses and industry professionals.

4

ARE THERE SPONSORSHIP OPPORTUNITIES?

- Yes, sponsorship opportunities include branding on promotional materials and speaking opportunities. Please contact sales@ilta.org for more information.

5

HOW CAN WE MAKE THE MOST OF THE EVENT?

- Engage with attendees by being approachable and enthusiastic.
- Prepare a brief overview of your company and open roles.
- Follow up with promising candidates afterwards.

6

IS THERE A FEE TO PARTICIPATE?

- Yes, the cost to exhibit at the Industry Summit is \$600, inclusive of an 8'x10' space, a 6' skirted table, 2 chairs, and 1 wastebasket.

Please contact sales@ilta.org for more information.

GENERAL INFORMATION

1

WHERE AND WHEN IS THE INDUSTRY SUMMIT BEING HELD?

- The Industry Summit will be held at the George R. Brown Convention Center (Hall B) - 1001 Avenida De Las Americas, Houston, TX 77010 - on Wednesday, June 11 from 9:00 AM – 12:00 PM CT.

2

HOW CAN I REGISTER?

- **Attendees:** Visit <https://events.american-tradeshow.com/iltasummit25/sign-in?rId=7622831> to complete your registration.
- **Employers:** Email sales@ilta.org to reserve your tabletop, and register to attend at <https://events.american-tradeshow.com/iltasummit25/sign-in?rId=7622831>.
- Registration is required for both job seekers and employers.

3

WILL THERE BE PARKING AVAILABLE?

- Yes, parking is available. Visit <https://www.grbhouston.com/attendees/parking-maps-and-directions/> to obtain more information.

Hourly rates apply at all garages, and we will not provide validation.

4

IS FOOD AVAILABLE AT THE VENUE?

- There will be food and beverage vendors on-site.

5

WHO CAN I CONTACT FOR MORE INFORMATION?

- For general inquiries, email Meredith DeZemler at mdezemler@ilta.org